

Westways Primary School

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Headteacher: Charles Hollamby

Co-chairs of Governors: Paul Robinson & Anna Rudkin



Tuesday 9th June 2026

Annual Reports & Transition Information

Dear Parent/Carer,

On **Monday 13th July**, we will be issuing your child's **annual report**. The report is an evaluation of your child's progress this academic year and is based on a combination of assessments, written work, pupil participation in class activities and teacher observations.

As well as your child's annual report, you will also receive information regarding the 2026-27 academic year, including your child's class and teacher/s. Please see below for information about your child's transition to their new class:

Transition Morning - Tuesday 14th July

Children will line up and register with their current teacher as normal. After registration they will meet and spend the morning with their teacher/s for 2026-27 in their new classrooms. Children will return to their current teacher before lunchtime and will spend the afternoon in their current classroom.

Transition Day - Wednesday 15th July

Children will spend the day with their new teacher/s in their new classroom - transition activities will be linked to the bird associated with their new class. When they arrive at school, they will need to line up with their new class teacher/s on their new playground – this is something that will be explained to your child during transition morning the day before. At the end of the day, your child will be dismissed by their new class teacher on their new playground.

For parents and carers of children in our current Reception, Year 1 and Year 2, we are also holding meetings with useful information regarding transition. Details are as follows:

- Tuesday 14th July at 2:30pm in Mona Hall - **Welcome to Year 1 Meeting** (for those whose child will be in Year 1 in September 2026)
- Tuesday 14th July at 3:30pm in Western Hall - **Welcome to Year 3 Meeting** (for those whose child will be in Year 3 in September 2026)
- Wednesday 15th July at 2:30pm in Mona Hall - **Welcome to Year 2 Meeting** (for those whose child will be in Year 2 in September 2026)

Welcome meetings for Years 4, 5 and 6 will take place during the first week back in September - more information will follow on this towards the end of the academic year.

Open Afternoon - Wednesday 15th July

From the end of the school day to 4:30pm, we would like to welcome you into school with your child. This is an opportunity to visit your child's current classroom and look at their books. Your child's class teacher/s will be there to chat to you informally. As well as this, you are invited to visit your child's new classroom and meet your child's new class teacher/s. If you are arriving later than the end of the school day, please enter the school site via the wooden gate next to the main entrance on Mona Avenue - from there, you will be directed accordingly. All parents and carers should leave via the wooden gate next to the main entrance too. You may visit classrooms until 4:30pm when a bell will ring to signal the end of the open afternoon. We look forward to seeing you there!

Kind regards,

Charles Hollamby